

# **BOARD OF COUNTY COMMISSIONER'S MINUTES**

**March 28, 2011**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 28th day of March, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Melinda Duke, Denise Ellison, Deborah VanWye, Peggy Laizure.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of March 21, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the renewal of County Bid #SHE-1404 – One-Year (1) Non-Encumbered Contract to provide Wrecker Services for the Cleveland County Sheriff's Office. All terms and conditions will remain the same. The renewal period will be from March 16, 2011 thru March 15, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to award the bid to the low bidder NCX, Inc. for the amount of \$88,000.00 for County Bid #COM3-1493 – The purchase of one (1) or more, 2005 or newer Road Recycler/Stabilizer for the District #3 County Commissioners.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

No Action was taken on the Discussion, Consideration, and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as per the Oklahoma Statute Title 2 Section 16-26.B.

Rod Cleveland moved, seconded by George Skinner, to approve the request for approval of Allocation of Alcoholic Beverage Tax in the amount of \$19,775.15.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Service Agreement between the Cleveland County IT Department and Oklahoma Office Systems. Agreement is for one (1) Bizhub C360 Copier and includes all part, labor and supplies, excluding paper and staples. The term of the contract shall be for one (1) year and shall be billed monthly for Black & White copies at \$.0071 and Color copies at \$.049 per copy.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the amendment #3 to contract K-0708-114 between the Board of County Commissioners and Norman Municipal Authority to lease property at the County Fairgrounds for a drop off recycling center. This is for a term extension for one (1) year ending on April 22, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the petition to close the 100, 200 and 300 blocks of East Main Street and 100 block of West Main and the adjacent side streets in Norman for the 4<sup>th</sup> annual Norman Music Festival as follows:

- a. Main Street closure will begin 12 am on Saturday, April 30, 2011 and last until 6 am on Sunday, May 1, 2011. (This includes side streets of Jones, Peters and Crawford.)
- b. The City Parking lot on Gray and Crawford as well as Crawford Avenue from Main to Gray Street will be closed Friday, April 29, 2011 at 8 am until Sunday, May 1, 2011 at 6 am.
- c. South Jones Street will be closed Friday, April 29, 2011 at 1 pm until Sunday, May 1, 2011 at 6 am.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve with amendments the Service Contract between the Cleveland County Sheriff’s Office and Cox Business aka CoxCom, Inc., Cox Oklahoma Telecom, LLC for internet service at the Sheriff’s Administration Offices located at 128 S. Peters for 12-months beginning on July 1, 2011 thru June 30, 2012 for the monthly amount of \$2,055.00.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve with amendments the Service Contract between the Cleveland County Sheriff’s Office and Cox Business aka CoxCom, Inc., Cox Oklahoma Telecom, LLC for internet service at the Second Chance Act Grant Office located at 123 E. Tonhawa Street, Bldg. 105 for 12-months beginning on March 1, 2011 thru September 30, 2012 for the monthly amount of \$122.95.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 47,358.70
b. Sheriff’s Revolving Fund	\$ 33,714.00
c. Sheriff’s Federal Share Revenue Fund	\$ 11.94
d. Sheriff’s Commissary	\$ 2,073.47
e. Sheriff’s Jail Fund	\$ 10,131.67
f. Sheriff’s Courthouse Security Service Fee Fund	\$ 4,402.98
g. Treasurer’s Certification Fee Fund	\$ 3,705.00
h. County Clerk’s Lien Fee Fund	\$ 3,464.70
i. County Clerk’s Preservation Fee Fund	\$ 18,763.10
j. Court Clerk’s Revolving Fund	\$ 12,041.11
k. Fair Board Fund	\$ 5,334.00
l. Bridge Capital Improvement	\$ 87.22
m. Highway Unrestricted	\$329,182.09
n. D.A. Incarceration Costs Fund	\$ 659.99
o. Assessor’s Revolving Fund	\$ 63.75
p. Sales Tax Fund	\$552,036.04
q. County Bridge & Road Improvement Fund	\$ 45,321.13
r. County Detention Transition Account Fund	\$ 28,474.17
s. County Commissioner’s Bldg. Fund	\$ 37.75
t. Drug Court Revolving Fund (Adult)	\$ 3,161.02
u. S.T.O.P. Violence Against Women Grant	\$ 5,232.34

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Resolution for Disposing of Equipment from the following Offices:

**Court Clerk/Judges Office:** (All items were either traded, junked or sold)

- a. JCP266 Wasp Barcode Reader
- b. JCP 308 Computer
- c. JCP 322 Computer
- d. J105 259 Chair
- e. J105 242 Chair
- f. J218 6 Copier
- g. J218 7 Copier
- h. J219 6 Security Camera
- i. J220 357 Credit Card Reader
- j. J220 360 Credit Card Reader
- k. J220 361 Credit Card Reader
- l. J220 362 Credit Card Reader
- m. J220 363 Credit Card Reader
- n. J220 364 Credit Card Reader
- o. J220 365 Credit Card Reader
- p. J220 366 Credit Card Reader
- q. J220 367 Credit Card Reader
- r. J220 368 Credit Card Reader
- s. J220 369 Credit Card Reader
- t. J220 370 Credit Card Reader
- u. J220 371 Credit Card Reader

- v. J220 372 Credit Card Reader
- w. J220 373 Credit Card Reader
- x. J220 374 Credit Card Reader
- y. J220 375 Credit Card Reader
- z. J220 376 Credit Card Reader

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

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|---------------|---------------|
| 11-0175 – B2A | 11-2083 – B2A |
| 11-0305 – SP2 | 11-2934 – B2A |
| 11-0483 – A4  | 11-4039 – B2A |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**

11-4529 – T2A	Fox Building Supply	\$1,500.00
11-4531 – T2A	Sooner Copy Machines	\$ 100.00
  
- b. **District #2 Warehouse:**

11-4528 – T2A	Bruckner’s Truck Sales, Inc.	\$1,500.00
11-4574 – T2A	Standard Steel Company, Inc.	\$ 750.00
11-4577 – T2A	Perfection Equipment Co.	\$3,500.00
11-4578 – T2A	Mid-Continent Truck Sales	\$ 750.00
11-4615 – T2A	TruckPro	\$1,500.00
11-4617 – T2A	Bruckner’s Truck Sales, Inc.	\$1,500.00
  
- c. **District #3 Warehouse:**

11-4540 – T2A	American Logo & Sign, Inc.	\$ 500.00
11-4618 – T2A	Warren Cat	\$3,000.00
  
- d. **County Clerk:**

11-4616 – F2	ARC	\$1,000.00
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- e. **Sheriff’s Department:**

11-4608 – B2A	W.W. Grainger, Inc.	\$ 500.00
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- f. **Health Department:**

11-4575 – MD2	Nobel Systems, Inc.	\$1,000.00
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The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 10/11</u>	
a. General Fund	\$ 592,100.83
b. Highway Fund	86,270.72
c. Health Fund	6,291.32
d. Sheriff Jail Fund	318.65
e. Sheriff Revolving Fund	3,812.66
f. County Detention Transition Acct. Fund	13,743.91
g. SCA2010 Grant Fund	1,091.60
h. Drug Court Revolving Adult Fund	217.06
i. First Choice Recovery Fund	50.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan called for New Business:

(As per 1991 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

Rusty Sullivan presented the 2011 Justice Assistance Grant Application Form. Mr. Sullivan stated this needed to go before the Board since the Application needed to be signed and turned in to remain eligible. The Applicant Agency is the Cleveland County Sheriff’s Office.

George Skinner moved, seconded by Rod Cleveland, to approve 2011 Justice Assistance Grant Application Form.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

(Clerk’s Note: the agenda was posted on 03-25-2011 at 8:41 a.m.)